

**METROPOLITAN HUMAN SERVICES DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**January 30, 2015**  
**MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, January 30, 2015 at the District office. The meeting was called to order at 12:36 pm.

Board members in attendance were: Polly Campbell, Dr. Petrice Sams-Abiodun, Charlotte Parent, Dr. Emily Clark, Sylvie Tran, Dr. Sarintha Stricklin, Gary Mendoza and Dr. Jeffrey Rouse. Board members not in attendance were: Dr. Joe Constans.

Staff members present were: Yolanda Webb, Dr. Charlotte Cunliffe, David Timoll, Eric Odom, Dr. Michael Smith, Meghan Ferris, Jacques Vignes, Olivia Mills, Raevondala Ivory, Melanie Williams, Paulanner Mack, Traci Brown, and Sally Hays.

**Approval of Minutes:** Ms. Tran moved approval of the December 30, 2014 minutes, Dr. Rouse seconded the motion, and it was passed unanimously.

**Chair's Report:** Ms. Campbell reported that she had attended a legislative roundtable where an overview of the condition of the state's developmental disabilities services was provided. She also shared that she went to a stalking/domestic abuse seminar where she shared information about MHSD and its services.

**Executive Director's Report:** Ms. Webb reported that MHSD had been given budget reduction numbers from the state for the current fiscal year and fiscal year 2016. She shared specifics about the reductions with the Board including a set of responses to frequently asked questions. She also gave Board members information related to MHSD's plan to manage the budget cuts in a manner that maintains the quality of care MHSD provides to its consumers. She also shared that MHSD is moving along in its conversations with stakeholders regarding the creation of crisis stabilization and a sobering center. In addition, MHSD continues to work with NOPD and the planning and training subcommittees for the Consent Decree. Ms. Webb noted that MHSD is scheduling meetings between its executive team and each of the Bayou Health Plan providers so that MHSD can learn about each plan's credentialing and authorization process. She also provided information to the Board on the current status of activities for MHSD's single point of entry process, the adult and children's services programs, developmental disability services, the compliance/legal department, and the fiscal office.

**CFO's Report:** Dr. Cunliffe provided information to the Board and answered questions related to MHSD's fiscal year 2015 mid year budget reductions, including the current strategies to achieve the budget cuts. She also reported on MHSD's preliminary budget for fiscal year 2016. A status update was provided on the work related to MHSD's planned payroll spin off. In addition, contact has been made with the Louisiana Legislative Auditor's office to start the process of auditor selection for this fiscal year. Dr. Cunliffe also distributed a report to the Board with budget to actual information for fiscal year 2015.

**Parish Reports:** Dr. Stricklin shared that Plaquemines parish continues to struggle with budget cuts. Dr. Rouse mentioned that the new coroner's office is expected to be ready in mid-2015.

**Other Business:** In accordance with the Board's monitoring calendar, Ms. Webb reported compliance with the policies related to financial conditions and activities and asset protection, and monitoring reports related to those two policies were given to Board members for review.

**Invitation for Public Comment:** Brenda Valteau, the Chair of the behavioral health Regional Advisory Council, shared information related to an upcoming workshop.

**Adjournment:** The meeting was adjourned at 1:56 pm.